

**From:** [Sweigart, Claire](#)  
**To:** [Vankeerbergen, Bernadette](#); [Anderson, Betty Lise](#)  
**Cc:** [Bitters, Todd](#)  
**Subject:** RE: First-year Seminar Proposal  
**Date:** Monday, April 10, 2017 2:13:44 PM  
**Attachments:** [image001.png](#)

---

Professor Anderson,

We have approved your seminar proposal for the S-Designation. As you continue to prepare for and lead the course, please feel free to get in touch if any questions arise. After the seminar, if you're interested in transforming it into a full course, we'd be happy to discuss that as well.

Thanks, and good luck,  
Claire

**Claire G. Sweigart, J.D.**

Program Manager

Office of Service-Learning

614-247-4439

[sweigart.10@osu.edu](mailto:sweigart.10@osu.edu)

[service-learning.osu.edu](http://service-learning.osu.edu)

 Please consider the environment before printing this email or its attachments.

---

**From:** Vankeerbergen, Bernadette  
**Sent:** Wednesday, March 15, 2017 3:29 PM  
**To:** Anderson, Betty Lise; Ahlqvist, Ola; Sweigart, Claire  
**Cc:** Bitters, Todd  
**Subject:** RE: First-year Seminar Proposal

Professor Anderson,

Now that your proposed first-year seminar is fully approved by the NMS Panel (I am attaching the approval notification again to this e-mail), we are forwarding your application to the Office of Service-Learning for their review of the S-designation.

Ola and Claire,

The attached first-year seminar has been approved as a new course by the College of ASC. It is also requesting S-status so we are sending it your way for your committee's review. Could you please inform everyone on this e-mail once your committee has made a decision? (Todd Bitters is the Director of the First-Year Seminar Program.)

Many thanks to all,  
Bernadette



**Bernadette Vankeerbergen, Ph.D.**

Program Director, Curriculum and Assessment  
**College of Arts and Sciences**  
154D Denney Hall, 164 Annie & John Glenn Ave.  
Columbus, OH 43210  
Phone: 614-688-5679 / Fax: 614-292-6303  
<http://asccas.osu.edu>

---

**From:** Vankeerbergen, Bernadette  
**Sent:** Friday, February 24, 2017 12:39 PM  
**To:** Anderson, Betty Lise <[anderson.67@osu.edu](mailto:anderson.67@osu.edu)>  
**Subject:** First-year Seminar Proposal

Dear Professor Anderson,

Todd Bitters, Director of the First-year seminar program, has forwarded your proposal for a new First-year seminar to my office. The proposal will be on the agenda of the Natural and Mathematical Sciences (NMS) faculty Panel (which is one of the panels of the full ASC Curriculum Committee) early next week. Once the proposal is fully approved through the NMS Panel, our office will then advance the course to the Office of Service-Learning & that office will take it from there.

I will be back in touch after the NMS faculty have had their curriculum meeting to inform you of the feedback and vote of the Panel.

Best regards,  
Bernadette



**Bernadette Vankeerbergen, Ph.D.**  
Program Director, Curriculum and Assessment  
**College of Arts and Sciences**  
154D Denney Hall, 164 Annie & John Glenn Ave.  
Columbus, OH 43210  
Phone: 614-688-5679 / Fax: 614-292-6303  
<http://asccas.osu.edu>